



## Chain of Custody Policy FSC® Forest Stewardship Council®

CONVERTING & TRADE SRL decided to promote its commitment to the natural environment, health and security in workplaces and social responsibility. In this context has decided to adapt its processes to the requirements of standard FSC – CHAIN OF CUSTODY (FSC – CoC) STD 40-004 to promote the responsible management of the world's forest from an environmental, economic and social perspective.

For this purpose CONVERTING & TRADE SRL guarantees:

- The control over the certification of purchased raw materials, their suppliers and any third parties if present
- The training of the staff directly involved into custody systems
- The respect of standard requirements FSC-COC through the application of what is defined in System management manual FSC-COC, and if the certified product results as non-conforming, to suspend the selling of it and inform the customer as defined in the Manual.
- The use of FSC logo exclusively for product that has the minimum characteristics required, as provided for in the standard.
- its willingness to support transaction checks, that can be lead from its own certification body or from Assurance Services International ( ASI).

CONVERTING & TRADE SRL declares, under its own responsibility, to respect FSC values present in FSC-POL-01-004, and declares that it is not directly or indirectly involved in the following activities:

- a) illegal haversting or illegal trade in forest products
- b) violation of traditional and human rights within the forestry
- c) destruction of high conservation values within in forests
- d) conversion of natural forest cover
- e) Use of genetically modified organisms in forestry operations
- f) Violation of workers' rights and principles defined in the International Labour Organization (ILO) of 1998 declaration on fundamental principles and rights at works, inserted in the part n.7 of new STANDARD FSC STD 40-004 V.3-1 entered into force on 01/09/2021.

In this regard, in accordance with the point 1.5, CONVERTING & TRADE SRL undertakes to respect social, health and safety requirements as defined by the new STANDARD FSC STD 40-004 V.3-1 FSC and provided for by national law, that is:

- 1) guarantees the freedom of workers' association and rights for collective bargaining. These include work contracts that not prevent union/participation to the workers' organisations and collective bargaining; access to agents; transparent procedures for firing and negotiation with the workers' representatives of legally recognised trade unions.
- 2) prohibits the use of forced labour concerning the organisation
- 3) guarantees the minimum age for the employment of employees
- 4) ensures equal work that cover recruitment, promotion, division of labour and dismissal
- 5) guarantees health and security on work place including its documentation and reporting.

The company has designated as reference person for the implentation of this policy its CHAIN OF CUSTODY manager :  
ARIANNA OTTAVIANI

This policy is affixed on the corporate noticed board and available for for anyone who requests it via email and on our company website.

FRATTE DI SASSOFELTRIO (RN), 21/07/2023

SIGNATURE AND STAMP OF THE LEGAL REPRESENTATIVE  
OF THE COMPANY

SIGNATURE OF THE COC RESPONSABLE